

**Example Form
123 My Street
My Town USA**

Shipping Address

Name :

Address:

City:

State:

Dear Sir,

This is to let you know your order has been shipped.

When it left here, it was:

In Good Shape

In Mediocre Shape

Needed to be Re-assembled

Was beyond Repair

Don't call us, we'll call you

Payment Options:

Thank you,
The Staff